

Annual Committee Report

Committee Name: Employee Handbook Committee

Chairperson: Haven David

List of members: Dr. Elizabeth Crandall, Shana Drury, Garry David, Dr. Jim Nordone, Traci Fulton, Thomas Hickey, Tammy Majewski, Katrina Gundling, Jason Scheller, Mindi Flynn, Dr. Donnie Kirk, Sjhonton Fanner, Vicki Bradley, Nancy Arnold, Ellen Binion, Rheasa Onder, Sabre Sharp

Dates of meetings: October 5, 2018; February 8, 2019; Electronic meetings held April 15, May 6, and May 16 of 2019

Accomplishments: Updates were made to the 2019-2020 Employee Handbook. The committee approved the updated version on May 16, 2019 electronically. The Board of Trustees approved the 2019-2020 Employee Handbook at the meeting July 10, 2019.

Recommendations: None

Membership suggestions: None

Attachment of agendas and minutes, including attendance (if not posted on website) Posted to website for October 5, 2018 & February 8, 2019. The April and May 2019 meetings were electronic with the drafts of the 19-20 handbook being sent out for review. The committee approved the final version on May 16th.

Submitted by: Haven David

Date submitted: September 9, 2019